



How to organise an action group

As part of your project, you might be interested in forming a group with other students or like-minded people to help carry out environmental projects. It can be great to do this because there are often others around you that are interested in the same issues and want to make a difference, but they may not know where to start or who will listen to their ideas. By forming a group, you can give others an opportunity to have their voices heard.

What do I need to know?

There is no right or wrong way to go about starting an action group, but there are some good guidelines you can follow to make sure you have the best chance of success. Ask yourself:

- What do I want my group to achieve in the short term, medium term and long term?
- How many members will the group need?
- What kind of people do we want represented (e.g. different year levels, skills or experiences)?
- What will be required of them (e.g. regular meetings, helping with hands-on projects, recruiting others)?
- Do we have support from key teachers, the principal and/or other members of the school community?

Steps to setting up a group

Once you have enough people interested, you can organise an initial meeting and ask for everyone's input on how the group will run. There are some great resources below to help you with this.

- [Meeting agenda template](#)
- [Team charter guide](#)
- [A step by step guide to developing group norms](#)
- [How to work with different strengths.](#)

At your first few meetings, you might like to run some fun activities so people can get to know each other, or just to 'break the ice' so they feel comfortable in the group. Here are some ideas:

- [Getting to know you activities](#)
- [Online ice breakers.](#)

Keeping the group on track

When your group is up and running, there are lots of different tools you can use to keep the momentum going and see some great actions happening. We have a detailed guide on youth voice groups that you can access [here](#).

And remember; if you get stuck, we are here to help and so are your teachers and fellow members!